

Explanation of CCAI Haiti Program Fees

For Families in Colorado

APPLICATION FEE

Application Review & Assessment

The well-being of adoptive children is CCAI's ultimate concern and main focus; their needs dictate which applicant(s) we can assist. By reviewing the completed "Application for Adoption," CCAI will determine if families meet the qualifications set by the U.S., Haiti, State of Colorado, and this agency as stated on the Qualifications page in this packet. A part of this application fee covers printing, sending, and receiving the application packet, and staff time spent assessing the application and contacting applicant(s) and their references, etc.

FIRST PROGRAM FEE

Adoption Orientation

Orientations are held to prepare adoptive parents in the areas of understanding international adoption procedures, our agency's policies and practices, requirements of the home study, and Haiti adoption-related paperwork, etc. A part of this fee covers the cost of: 1) staff time arranging and conducting orientation and training; and 2) supplies, printed materials, etc., for applicants' group sessions.

Adoption Assessment/Home Study

No adoption can occur through CCAI without an approved home study/adoption assessment. A part of this fee covers the cost of: 1) social worker's time spent conducting individual and family interviews and counseling, visiting the family's residence, writing, typing and editing the home study reports for the State of Colorado, the United States Citizenship and Immigration Services (USCIS), and Haiti; 2) travel expenses associated with the interviewing and visiting process; 3) staff time spent collecting and verifying references and state child abuse records; 4) child placement supervisor's time and effort on supervising the home study process and approving the assessment report; and 5) professional insurance.

USCIS Filing

Any American citizen who desires to adopt internationally must be approved by the United States Citizenship Immigration Services (USCIS). A part of this fee covers: 1) CCAI staff time spent coordinating with the Colorado State Department of Human Services for approval of your home study report; 2) collecting and submitting related USCIS filing documents and fee; and 3) communicating with the local USCIS office to assist with your USCIS approval.

Dossier Assistance/Review & Sealing

The Institut du Bien Etre Social et de Recherches (IBESR) approves you based upon your qualifications as presented in your adoption dossier. Therefore, a complete and high-quality dossier is extremely important. A part of this fee covers: 1) CCAI staff time organizing the Dossier Orientation Conference Call 2) assisting you throughout the dossier compilation process; 3) sealing of your adoption assessment; 4) sending other dossier documents to the Haitian Consulate for legalization; and 5) reviewing the completed dossier for quality control.

Domestic Communication

The process of providing international adoption services requires constant communication between CCAI and the adoptive family, relevant U.S. governmental agencies, CCAI's social worker performing the home study, and consulates through phone, fax, internet, intranet, regular and express mail. A part of this fee covers the cost of providing these vital services.

Translation

Adoption documents will be translated into French. Translation of French documents into English for adoptive parents, various government organizations, and for the courts where the adoption validation will occur is provided as well. A part of this fee covers the wages paid to CCAI's translators in the U.S. and Haiti for translating your adoption-related documents throughout the adoption process into French.

Child Match Coordination

CCAI makes every effort to stay connected with families as a source of support before and after receiving their official child referral. CCAI regularly works with the Haiti orphanage/crèche staff regarding the health and well-being of each child available for adoption. A portion of this fee covers the costs of: 1) coordination with the orphanage/crèche regarding the adoptive family's referred child; 2) communication regarding the child's situation, including quarterly updates; and 3) staff time spent supporting the adoptive family throughout the wait.

Administration

As a non-profit charitable 501(c)(3) agency, we are permitted to spend up to 25% of our program fees on administrative needs. However, we are able to keep our administrative costs at less than 10% of our overall program expenses. This fee partially covers necessary administrative expenses such as office building expenses, office equipment and insurance, office supplies, printing materials, public relations, office management, maintaining and managing adoption files, and routine operational activities.

SECOND PROGRAM FEE

State-Required Adoption & Parent Training

According to the Minimum Rules and Regulations by the Colorado Department of Human Services, each adoptive parent is required to attend 24 hours of training on infant and toddler care, special needs children, and international adoption before traveling to Haiti. CCAI provides that training to you through helpful classes and flexible year-round schedules.

There are experts, panels of adoptive parents, and/or adult adoptees who conduct the classes. This fee covers: 1) CCAI staff time spent preparing the required training sessions; 2) editing and printing training materials that fulfill State requirements; and 3) wages paid to guest speakers and training experts.

International Communication

A successful Haiti adoption requires international communication on multiple levels and in large quantity. A part of this fee covers the ongoing communication regarding an adoptive family's dossier, child updates, as well as communication with the Haiti staff, the orphanage/crèche in Haiti, and U.S. Consulate through phone, fax, internet, and express mail.

Parenting Preparation & Adoption Trip Training

In addition to orientation and state-required parenting training, CCAI provides important information on parenting preparation, Haitian culture, and the Haiti adoption trip. A part of this fee covers: 1) training on paperwork for the Haitian local government and for the USCIS/U.S. Consulate in Port-au-Prince; 2) travel plans and travel meetings/conferences; and 3) staff consultation on parenting, Haitian culture, and related issues.

CCAI In-Haiti Services

The Haiti Program Coordinator will occasionally travel to Haiti in order to meet with CCAI's in-country representatives, partner crèches, and IBESR as well as receive updates about in-process files.

USCIS Filing Assistance & Translation

CCAI's Haiti Team will provide you with information on how to file the I-800A and I-800.

POST ADOPTION FEE

After returning to the United States, CCAI will maintain regular contact with our adoptive families and their children for the purpose of helping with the development of the parent-child relationship, resolving problems, and evaluating the placement. A part of this fee covers the costs of: 1) CCAI staff time spent calling and visiting the family up to four times and writing progress reports; 2) travel expenses related to the post adoption home visits and interviews; 3) CCAI staff services assisting the adoptive family with adoption court validation, Colorado birth certificate, and applying for the adopted child's social security number and citizenship certificate; 4) CCAI representative's participation at the court for adoption validation, if necessary; 5) providing additional training, counseling, and support on parenting, bonding, and attachment, if needed; and 6) professional insurance. Haiti requires a total of seven post adoption reports to be completed and submitted within a five-year time period after placement.

REFUNDABLE COURT VALIDATION DEPOSIT

Compliance with all post adoption requirements is an important part of the adoption process, as well as in the best interests of the child and family. The State of Colorado Rules and Regulations for Child Placement Agencies require CCAI to guarantee that after the completion of an intercountry adoption the family will validate their adoption in their county court. CCAI ensures this State requirement through the use of a deposit. The **\$200** refundable deposit is due at the time before the Acceptance Letter is signed.

The family is responsible for submitting their own court validation paperwork.

Upon timely completion of these State requirements and after CCAI has received a copy of the child's court validation paperwork and Colorado birth certificate, the deposit will be refunded to the family.